

AGENDA

Meeting: WARMINSTER AREA BOARD
Place: Christ Church Hall, Upper Marsh Road, off Weymouth Street, Warminster,
Wilts BA12 9PS
Date: Thursday 10 November 2011
Time: 7.00 pm

Including the Parishes of Bishopstrow, Boyton, Chapmanslade, Chitterne, Codford, Corsley, Heytesbury, Horningsham, Longbridge Deverill and Crockerton, Maiden Bradley with Yarnfield. Norton Bavant, Sherrington, Stockton, Sutton Veny, Upper Deverills, Upton Lovell, Upton Scudamore, and Warminster.

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunities will be available from 6:30pm.

Please direct any enquiries on this Agenda to Marie Gondlach (Democratic Services Officer) 01225 713 597, or email marie.gondlach@wiltshire.gov.uk or Jacqui Abbott (Warminster Community Area Manager), on 07771 844 530 or email jacqui.abbott@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Andrew Davis (Chairman)	Warminster East
Fleur de Rhé-Philipe (Vice-Chairman)	Warminster Without
Keith Humphries	Warminster Broadway
Christopher Newbury	Warminster Copheap and Wylve
Pip Ridout	Warminster West

Items to be considered

The following stands will be available for browsing from 6.30pm

Winter Preparation

Community First

Highways projects in the Warminster Community Area

1. **Chairman's Welcome and Introductions**

2. **Apologies for Absence**

3. **Minutes** (*Pages 1 - 12*)

To confirm the minutes of the meeting held on 22 September 2011 (*copy attached*).

4. **Declarations of Interest**

Councillors are requested to declare any personal or prejudicial interests or dispensations granted by the Standards Committee.

5. **Chairman's Announcements**

The Chairman will introduce the Announcements included in the agenda and invite any questions.

5.a Meeting of the Area Board on 12 January 2012.

The meeting of the Area Board will not take place on 12 January 2012. Instead a Community Area Forum will be held in Christ Church Hall.

The Community Area Manager is in the process of issuing the invites for the event; one of the outcomes of the event will be to update the Warminster and villages community area plan.

5.b 11 to 19 Commissioning Strategy - Update (*Pages 13 - 14*)

On 13 September 2011 Wiltshire Cabinet approved the Commissioning Strategy for 11 to 19 year olds.

5.c Current Consultations (*Pages 15 - 16*)

Have your say on how your council works by viewing the current consultations. The information below is available on the Wiltshire Council website under: Council and Democracy / Consultations and can also be accessed by using [this link](#).

6. **Updates from Partners** (*Pages 17 - 36*)

To receive updates from any of the following partners:

- Wiltshire Police
- Wiltshire Fire and Rescue Service
- NHS Wiltshire
- Warminster and Villages Community Partnership
- Town and Parish Councils Nominated Representatives
- Warminster Community Area Young People's Issues Group
- The Warminster and District Chamber of Commerce

Some written updates have been received and are included in this agenda.

7. **Your Local Issues** (*Pages 37 - 38*)

An update from the Community Area Manager and leaders of the groups working on existing issues.

If you would like to raise an issue please contact the Community Area Manager whose details are available on the front page of this agenda or report the issue on the Wiltshire Council Website by using this [link](#).

The Chairman will invite those attending to raise any urgent items of public concerns and will also invite any questions from the floor.

8. **Highways and Transport**

8.a Cabinet Representative

Councillor Dick Tonge, Cabinet member for Highways and Transport, will present his portfolio. You will be invited to ask questions at the meeting but it would be very helpful if you could inform Marie Gondlach (tel: 01225 713 597 or email: marie.gondlach@wiltshire.gov.uk) of your question(s) prior to the meeting.

8.b Parking, Speed limit and Speed Indicator Devices

Wiltshire Council officers will be attending the meeting to provide more information and answer questions on related projects and initiatives.

8.c Community Transport

A representative from Community First will be attending to talk about community transport including Wheels to Work, The Good Neighbour Scheme and the Link scheme.

8.d Community Area Transport Group (CATG) (*Pages 39 - 42*)

The Chairman will introduce an update report from the CATG seeking the board's approval for local highways projects and their associated budgets.

9. **Request for Youth Funding** (*Pages 43 - 46*)

To consider a request for funds to support a pilot transport project proposed by Warminster & Villages Community Partnership.

10. **Warminster and Villages Community Partnership - Request for Funding** (*Pages 47 - 56*)

To consider a request from Warminster and Villages Community Partnership to receive funding.

11. **Your Area Board - Your Ideas, Your Reactions, Your Suggestions** (*Pages 57 - 58*)

The board will consider the existing Forward Work Plan for the Warminster Area Board at which point the Chairman will invite those present to suggest topics to be considered at future meetings.

If you cannot attend the meeting and would like to suggest topics please contact the Democratic Services Officer whose details are available on the front page of this agenda.

12. **Future Meeting Dates**

The meeting of the Area Board scheduled on 12 January 2012 will not take place.

If required a meeting of the Warminster Area Board will be set up in January to consider grant applications and / or any urgent business.

The next meetings of the Warminster Area Board will be on:

- 8 March 2012 – Warminster Civic Centre
- 10 May 2012 – venue to be confirmed
- 5 July 2012 – venue to be confirmed
- 6 September 2012 – venue to be confirmed
- 8 November 2012 – venue to be confirmed
- 10 January 2013 – venue to be confirmed
- 7 March 2013 – venue to be confirmed

13. **Evaluation and Close**

MINUTES

Meeting: WARMINSTER AREA BOARD
Place: Warminster Library, Three Horseshoes Walk, Warminster, BA12 9BT
Date: 22 September 2011
Start Time: 7.00 pm
Finish Time: 9.10 pm

Please direct any enquiries on these minutes to:

Marie Gondlach (Democratic Services Officer) 01225 713 597, Tel: 01225 713 597 or (e-mail) marie.gondlach@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Andrew Davis (Chairman), Cllr Pip Ridout and Cllr Fleur de Rhe-Philippe (Vice Chairman)

Wiltshire Council Officers

Jacqui Abbott, Warminster Community Area Manager
Marie Gondlach, Democratic Services Officer

Town and Parish Councillors

Warminster Town Council - Heather Abernathie (clerk) and Sue Fraser
Bishopstrow Parish Council – Sheila Thomson
Chapmanslade Parish Council – Councillor Francis Morland
Chitterne Parish Council – V Neal
Heytesbury Parish Council – Ann Perry
Horningsham Parish Council – Sarah Jeffries (clerk)
Maiden Bradley with Yarnfield Parish Council – Sarah Jeffries (clerk)
Upper Deverills Parish Council – Sarah Jeffries (clerk)

Partners

Wiltshire Police – Inspector Lesley Winter
Warminster and Villages Community Partnership – Digby Barker

Total in attendance: 22

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting of the Warminster Area Board.</p>
2.	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from: Councillor Keith Humphries; Councillor Christopher Newbury; Karen Manfield, Chair of Longbridge Deverill Parish Council; and Barry Pirie, Service Director for Human Resources.</p> <p>Councillor Pip Ridout had apologised as she could not be there from the start of the meeting due to prior commitments.</p> <p>The Chairman explained that because some apologies had been received shortly before the meeting it had not been possible to make alternative arrangements; the running order of the agenda would have to be altered to allow for the meeting to be quorate when decisions would need to be taken.</p>
3.	<p><u>Chairman's Announcements</u></p> <p>The Chairman made the following announcements:</p>
3.a	<p><u>Help to Live at Home</u></p> <p>Wiltshire Council had been working with the NHS and residents of Wiltshire on a major review of the services, called 'Help to live at Home' aiming to improve the experiences of vulnerable adults and carers who require support, whilst ensuring that the changes were sustainable in the future.</p>
3.b	<p><u>New Free Home Insulation Scheme is Launched</u></p> <p>The new Wiltshire Warm and Well scheme was open to all home owners and private tenants, and enabled residents to improve the energy efficiency of their homes through installing loft and cavity wall insulation – saving money on bills and making homes warmer.</p> <p>The scheme could be accessed by Freephone on 0800 512 012 or on http://www.warmandwell.co.uk.</p> <p>Area Board partners were urged to get involved and could hold a special event to promote the scheme, or promote it as part of any event they were holding, the</p>

	<p>'Green Room' van could be made available to help, (further details could be obtained on http://www.warmandwell.co.uk > The Green Room). Leaflets could also be supplied by emailing a request to: warm&well@swea.co.uk.</p> <p>Councillor de Rhé-Philippe encouraged everyone to take part as she had found the service of excellent quality.</p>
4.	<p><u>Councillor's Project - Queensway Play area</u></p> <p>Councillor Andrew Davis explained that the housing society and the Tenant and Resident Association (TARA) were discussing the project and considering applying for a grant if appropriate.</p>
5.	<p><u>Warminster Garrison Saddle Club</u></p> <p>The project had been awarded a grant by the area board at the 10 March 2011 meeting and Councillor Davis was delighted to report that the opening of the new outdoor arena had taken place earlier in the day which he had been invited to attend.</p>
6.	<p><u>Updates from Partners</u></p> <p>Lindsey Winter, Area inspector for Warminster, Westbury, Tisbury and Mere highlighted some points from the report included in the agenda. She was pleased to confirm that overall there were less crimes than at the same time last year, however rural crime was still an issue people should remain aware of. She explained that savings of £15M had to be realised and that the way in which the Police provided services would have to be reviewed, smarter ways of working would have to be found. For example it was likely that the Response Officer would be based in a Trowbridge Hub and would have slightly different shift patterns, however the service and delivery of that service to the Warminster area should not change. She reminded everyone that 101 was the new telephone number for non emergencies.</p> <p>Mr Digby Barker informed the board that Debra Lesley had been appointed as a part time administrator for the Warminster and Villages Community Partnership. Her work would initially be focused on updating the Community Area Plan, valid until 2015. She would also work with members of the community wishing to be involved with particular projects or issues.</p> <p>Barry Mole, Station Director for Warminster Community Radio (WCR), was delighted to share some good news with the board as WCR had been awarded a community radio license! The license was full time and valid for five years and would be automatically renewable for another five years. This was a great step forward for the station and would further enable the people of Warminster to have their say. The renamed "Civic Centre Studios" were hoping to be on air on 1 April 2012 as there was still some amount of work to be done by Ofsted. The signal would</p>

	<p>have a 5 kilometres reach and the station would carry on broadcasting on the internet.</p> <p>A Community Radio Advisory Board had been set up to design the schedule of programmes and their format. The board would invite community leaders, charities, schools, the Army and the public to discuss what they would like to hear.</p> <p>WCR was planning an initial consultation and a launch party. Further details on how to get involved can be obtained by contacting WCR on 01985 846111 or emailing: management@wcrfm.org.uk.</p> <p>The Warminster Area Board congratulated the WCR for their tenacity and was glad to see their effort come to fruition.</p> <p>The Chairman drew attention to updates which had been previously received, and included in the agenda, from:</p> <ul style="list-style-type: none"> - Wiltshire Fire and Rescue Service, - NHS Wiltshire, - Community Area Young People's Issue Group (CAYPIG), - Horningsham Parish Council, - Maiden Bradley with Yarnfield, - Upper Deverills Parish Council.
7.	<p><u>Leisure and Sports</u></p> <p>Stands had been available before the meeting promoting the activities on offer at the Warminster Sports Centre and other activities available in the Warminster area.</p> <p>The Chairman reminded those present that some information about Wiltshire Council Leisure Service had been included in the agenda pack with some contact details should anyone have any queries.</p> <p>Warminster & District Amateur Swimming Club</p> <p>Sarah Jeffries informed the board that it was a First Stage swimming club with 180 members (children and adults), six volunteer coaches and one paid Head Coach who was also a swimming instructor for DC Leisure.</p> <p>The club was actively working towards a Swim21 accreditation.</p> <p>Some of the children had been identified as possible future Olympic competitors, two 10-year old members of the club were competing in National Competitions, and a 70 and an 80 year old member had just won gold medals!</p> <p>As there were only four lanes in the present pool the club was unable to host county competitions (six lanes were required). The club was hoping to be consulted when plans were developed for the proposed new sports centre and swimming pool as part of the Warminster Campus project.</p> <p>More information on the club could be found on its website (http://www.warminsterswimming.com/home) and Sarah Jeffries encouraged everyone interested to get involved.</p>

	<p>The Area Board thanked Sarah for her presentation, especially as she had been given very little notice, and congratulated her for her personal involvement with the club as a volunteer.</p> <p>The Area Board recognised that in future volunteers, and the work they did for local clubs and associations, would probably be invaluable.</p>
8.	<p><u>Heritage, Museum and Arts</u></p> <p>Museums</p> <p>Victoria Barlow, Manager Conservation and Heritage, explained that Wiltshire Council did not run any museum but worked in partnership with volunteers in 16 museums. A full time officer was available to help museum get appropriate accreditation. Volunteer were also offered support, training and conservation advice such as remedial conservation (to help prolong the life of the object); which could amount to over £2,000 if they were charged for the service. As a result the collections were some of the best preserved in the country. She brought the board’s attention to the 621 volunteers’ dedication, their work manning museums, cataloguing collections, etc amounted to over 38 000 hours per year.</p> <p>Future projects included:</p> <ul style="list-style-type: none"> • All museums were being consulted to assess the services currently provided, find out the areas to target and improve where needed. • A grant had been awarded to allow for work on the museums’ website (most museums have websites, some even have blogs!). • A lot of work was also being done to ensure “sustainability” and succession planning as volunteering in museums could turn into a full time job. <p>Peter Tyas, Team Manager Arts and Archives, talked the board through the last 15 years of Arts in Warminster; an Art Scene to be proud of and a wealth of volunteers and amateur groups in Wiltshire were gladly highlighted!</p> <p>In 2009 a single art service was created as part of Wiltshire Council, Peter Tyas had joined Wiltshire Council in 2010 and one of his main project had been a corporate strategy to be published later this year. Part of the team’s role was to be an “enabling service”; working to help partners deliver the activities through advice, training and brokerage. Emphasis was put on training thanks to the Community Arts Training Scheme and focused on two fronts: how to deliver arts to the community and how to build strong networks.</p> <p>The Arts Council was now looking at a new National Strategy and was challenging the nation to justify why they should receive funding. Thankfully five organisations in Wiltshire had been granted regular funding (from eight bids). The Government had merged the Museums, Libraries and Archive council into</p>

	<p>the Arts Council, which has created a single national agency distributing funds to the broader cultural sector.</p> <p>Four community groups had successfully applied for different projects to the Participatory Art Work Scheme:</p> <ul style="list-style-type: none"> • Wylie Valley Woman Institute; • Tumblewood Community Project (banners); • Warminster extended school (dance); • Senior Guide Group (Visual Art Project) <p>The Arts Team was also involved with Rural Arts Wiltshire and always looking for new villages to take part. If you are interested in staging a RAW event in your village hall, school, pub, church or other venue, or if you would like to see the current list of events, please visit the Rural Arts Wiltshire website, email info@ruralartswiltshire.org.uk or telephone 01249 701628 / 712618.</p> <p>Lesley Fudge, secretary of the Warminster Arts Society, informed the board of all the on-going projects in and around Warminster which can be found on the Society's website: http://www.warminsterartsociety.com/index.html</p> <p>The big project for this year was Go Bustards! - a flock of fibreglass sculptures to take up residence in Warminster and surrounding villages. This was very much a community project and sculptures would be available for businesses, schools, groups and organisations as well as individual members of the public. Despite the efforts of the society to bring the costs down each Bustard was estimated as £1,000 to cover the sculpture itself, transport, health and safety measures, public liability insurance, etc. The society therefore decided to start a fund raising project to support the groups who may not be able to afford a Bustard sculpture and "Percy, the people's Bustard" was created (for a £1 donation you can sign your name on Percy), Percy would first live in the Warminster Library before moving around Warminster.</p> <p>The flock of fibreglass Bustards would be launched at the Warminster Festival, then it should be possible to follow their trail on google map.</p> <p>If you would like to know more or to get involved please contact Lesley Fudge on 01985 219330 or lesleyfudge@me.com.</p>
9.	<p><u>Libraries</u></p> <p>Sabina Edwards, Community Librarian, reminded those present that the library provided a range of books and other formats for different occasions, from board books for babies to large print for people with visual impairments, as well as audio books, DVDs, etc. The Library also provided free IT and internet access and was a gateway to other services such as the Registrar and Credit Union. As a community space it provided an ideal place for social interaction with a range of events and regular activities such as Rhyme Times, Readers Group, Country Market.</p> <p>Warminster Library had been fortunate as the opening hours had only been</p>

	<p>reduced by three hours following the 28% budget cuts. The customer self-service terminals have been upgraded to include the new facility of payment. The Warminster Mobile Library would also continue to operate.</p> <p>Another success story was this year's Summer Reading Challenge which 454 children joined in Warminster (8000 children in total in Wiltshire), an 11% increase on last year.</p> <p>Sabina wanted everyone to remember that the Library was more than somewhere to get books; it was also a community space, a relaxed space to meet friends and work colleagues, a venue for event and activities.</p> <p>If you would like to find out more about all the projects visit the Warminster Library or the website on this link.</p>
10.	<p><u>Your Local Issues</u></p> <p>Jacqui Abbott, Warminster Community Area Manager, reminded those attending that they could either log an issue on the website (https://forms.wiltshire.gov.uk/area_board/report_issue.php?area_board=Warminster) or contact her on 07771 844 530 or by email at jacqui.abbott@wiltshire.gov.uk.</p> <p>The Community Area Manager explained that there currently were 20 issues for the Warminster Area including speeding, overgrown hedges, pigeons, etc. and drew the board's attention to her report included in the agenda.</p> <p>It was reported that Bishopstrow now had 3 speed reducing strips.</p>
11.	<p><u>Minutes</u></p> <p>Once Councillor Pip Ridout had joined the meeting the Area Board was able to receive the minutes of the last meeting.</p> <p><u>Decision</u> The minutes of the previous meeting were agreed with the following amendments as a correct record and signed by the Chairman:</p> <p><u>In Attendance:</u></p> <p>Chapmanslade Parish Council – Francis Morland and Dennis Barnard</p>
12.	<p><u>Declarations of Interest</u></p> <p>Area Board Funding - Community Area Grants – Warminster Town Council</p> <p>Councillors Andrew Davis and Pip Ridout declared a personal and prejudicial interest in the grant application as Warminster Town Councillors. Both Councillors Andrew Davis and Pip Ridout had been granted a dispensation</p>

	<p>by a Standard Dispensation Sub Committee on 17 June 2011.</p> <p>The terms of the dispensation are as follows:</p> <ol style="list-style-type: none"> 1. That the dispensation should allow the member to participate in the meeting and vote. 2. That the dispensation should apply to all future meetings of the Warminster Area Board in the respect of the consideration of grant applications from Warminster Town Council and community asset transfer. 3. That the dispensation in 1 and 2 above should be effective from present until 30 April 2013, but would be subject to review in the event of any material change of circumstances.
13.	<p><u>Area Board Funding - Community Area Grants</u></p> <p>The Area Board considered three applications seeking 2011/12 Community Area Grant funding as follows:</p>
13.a	<p><u>Warminster Town Council</u></p> <p>Although the Grant Report included in the agenda recommended that funding be sought from the Community Area Transport Group (CATG) in the first instance, members of the board were concerned that the CATG report also included in the agenda implied that funds were limited and that it was unlikely the CATG would be able to fund this application. On the other hand the Area Board could not be satisfied that funds could not be raised elsewhere to replace / restore the existing bus shelters on the approach to the Warminster Garrison Camp.</p> <p>Decision:</p> <p>To award £2,901 towards the St Andrews Road bus shelter.</p> <p>Reason:</p> <p>The application does not meet the grant criteria 2011/12 but funds are unlikely to be available from the Community Area Transport Group as stated in the notes of the Warminster Community Area Transport Group meeting on 19 July 2011.</p> <p>ACTION: Jacqui Abbott.</p>
13.b	<p><u>Corsley Memorial Playing Field</u></p> <p>Dr Neil Carpenter was delighted to inform the Area Board that around 40 to 50 children had been playing cricket on Thursdays since the new wicket had been installed, however as the children were often playing on their own at the</p>

	<p>weekend it was crucial for the net to be replaced.</p> <p>Decision:</p> <p>To award £1,000 towards replacing the community's cricket net.</p> <p>Reason:</p> <p>The application meets the grant criteria 2011/12 and the project is linked to the Warminster and Villages Community Plan as it supports leisure, environment and access to facilities for young people.</p> <p>ACTION: Jacqui Abbott.</p>
<p>13.c</p>	<p><u>Trowbridge Tigers Football Club</u></p> <p>A member of the football club attended and explained that 90% of the players were heterosexual but that this was a pioneering team fighting homophobia in football. It had been an honour for the club to have its hard work acknowledged by being asked to host the Justin Fashanu Cup in 2011. He also explained that more than 50% of the club players were from Warminster and that a lot of the activities outside of the tournament would be hosted in Warminster.</p> <p>Decision:</p> <p>To award £233 towards hosting a national 5-a-side football competition to raise the participation of Lesbian/Gay/Bisexual/Transgender people in football.</p> <p>Reason:</p> <p>The application meets the grant criteria 2011/12 and demonstrates a link to the Warminster and Villages Community Area Plan through theme 5: Sports and Active leisure as well as links to the Local Agreement for Wiltshire ambition "Building Resilient Communities.</p> <p>ACTION: Jacqui Abbott.</p>
<p>14.</p>	<p><u>Community Area Transport Group</u></p> <p>The Area Board considered a report from the Community Area Transport Group (CATG) seeking to prioritise requests for highways schemes in the Warminster Community Area. The Warminster CATG had met on 19 July 2011, the notes of the meeting were included in the agenda, and had proposed for two highways projects to be prioritised.</p>

	<p>Decision:</p> <p>1. The Warminster Area Board prioritised the following local highways projects in line with CATG findings: Priority 1 – Chitterne Traffic Calming (carried over from 2010/11). Priority 2 – Copheap Lane (combined with Imber Road) Pedestrian Crossing and Traffic Calming.</p> <p>2. To instruct the highways department to investigate the feasibility and commencement of these two projects, in priority order, within the available budget.</p> <p>ACTION: Jacqui Abbott.</p>
15.	<p><u>Current Consultations</u></p> <p>The Chairman invited those present to take part in the current consultations, as detailed in the agenda, if they could.</p>
16.	<p><u>Your Area Boards - Your Ideas, Your Reactions, Your Suggestions</u></p> <p>Members of the public made the following suggestions:</p> <ul style="list-style-type: none"> • Personally invite representatives from the Armed Forces to attend the Area Board meeting; • Limit the presentations to three minutes and have between three to five presentations at a meeting; • Invite the new Headteacher of Kingdown School to attend a meeting when the agenda would be focused on young people and / or education. <p>ACTION: Jacqui Abbott / Marie Gondlach</p>
17.	<p><u>Any Urgent Items of Public Concern or Any Other Questions</u></p> <p>There were no urgent items of public concern or questions.</p>
18.	<p><u>Future Meeting Dates</u></p> <p>The dates for future meetings were confirmed as follows:</p> <ul style="list-style-type: none"> • 10 November 2011 – Christ Church Hall • 12 January 2012 – Codford Village Hall • 8 March 2012 – Warminster Assembly Rooms • 10 May 2012 – venue to be confirmed • 5 July 2012 – venue to be confirmed • 6 September 2012 – venue to be confirmed • 8 November 2012 – venue to be confirmed • 10 January 2013 – venue to be confirmed • 7 March 2013 – venue to be confirmed

19.	<p><u>Evaluation and Close</u></p> <p>The Chairman thanked everyone for attending and brought the meeting to a close.</p>
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Warminster Area Board – 10 November 2011

Chairman's Announcements

11 to 19 Commissioning Strategy

On 13 September 2011 Wiltshire Cabinet approved the Commissioning Strategy for 11 to 19 year olds. This included 7 broad priorities on:

- Employment and training
- Educational attainment
- ***(These were the top 2 commissioning priorities selected by young people)***
- Housing
- Transport for young people
- Involving young people
- Volunteering
- Improving integrated youth services.

Cabinet also approved a Wiltshire Youth Work Offer. The key features of the Youth Work Offer are:

- Open Access Youth Work
- Higher level targeted youth work support
- Better co-ordination of positive activities for young people
- Stronger partnerships
- Increased use of volunteers.

An implementation group which includes Councillor representatives has been established.

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Current consultations

Consultation Strategy

Wiltshire Council has a [consultation strategy](#) which helps improve consultation process. To support the consultation strategy, Wiltshire Council has devised a number of methods to specifically target the aspects of co-ordination, information sharing and resident understanding. These methods have been put in place in order to help reach Wiltshire Council's goal of an open honest decision making processes.

Wiltshire and Swindon Intelligence Network

If you are interested in viewing research reports, results or additional information about Wiltshire, please visit the [Wiltshire and Swindon Intelligence Network](http://www.intelligencenetwork.org.uk/) (http://www.intelligencenetwork.org.uk/).

Benefits customer survey	30 November 2011	<p>The benefits team would like to find out how they can improve their service.</p> <p>In order for them to be able to do this it would be helpful if you could complete the following questionnaire, which should take you no more than 10 minutes.</p>
Housing needs survey	Open	<p>Wiltshire Council is working with parish councils to identify the housing needs of local people and would be grateful for your help.</p> <p>Households in parishes are being asked to take part in a survey that will give up-to-date information about local housing circumstances and aspirations.</p>
Consultations on Traffic Regulation Orders	Open	<p>Wiltshire Council actively seeks the views of its residents in the decision making process for Traffic Regulation Orders within the county.</p> <p>As part of this process, Wiltshire Council undertakes consultation on its proposals for Traffic Regulation Orders in the county with the publication of the proposals for response.</p>

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Warminster Community Area Board

October 2011



1. Neighbourhood Policing

Team Sgt: Debra Ashley

Town Centre Team

Beat Manager – PC Sam Withey
Patrol Officer – Jon Pearce
PCSO – Lorraine Rice
PCSO – Liz Harmsworth
PCSO – Hannah Jameison

Rural Team

Beat Manager – PC Julie CORBETT
PCSO – Caroline Wright

2. NPTs - Current Priorities & Consultation Opportunities:

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on our Wiltshire Police Website.

□ Visit the new and improved website at: www.wiltshire.police.uk

3. Police Authority Representative: Mr Ricky Rogers

Please contact via Wiltshire Police Authority Tel. 01380 734022 or <http://www.wiltshire-pa.gov.uk/feedback.asp>

4. Performance and Other Local Issues

Performance in Warminster and its surrounding villages continues to be very good with a **25% reduction in overall crime for this reporting period.**

This equates to 340 less crimes compared to this time last year!

This is a reduction across ALL but one of the areas measured and the local officers are working hard with our communities and partners to ensure this continues.

Work in relation to preventing and detecting burglaries remains a challenge.

Rural farms and outbuildings remain vulnerable and items such as farming equipment, tools, quad bikes and anything composed of metal for scrap value is still a most sought after commodity.

The Rural Crime Team continues to support local policing and we regularly patrol in conjunction with our neighbouring colleagues in Avon & Somerset and Dorset.

The CID continue to investigate all Dwelling burglaries across the Sector, as recently as the 24th October one young Warminster man was sentenced to a 24 month custodial sentence for his part in the Burglary in Alcock Crest back in March. CPS have also authorised the charging re 2 of his associates re Perverting the Course of Justice for their efforts in trying to pressure another into pleading guilty for this same burglary.

Warminster	Crime				Detections	
	October 2009 - September 2010	October 2010 - September 2011	Volume Change	% Change	October 2009 - September 2010	October 2010 - September 2011
Violence Against the Person	250	154	-96	-38%	51%	56%
Dwelling Burglary	34	42	8	24%	41%	12%
Criminal Damage	294	189	-105	-36%	15%	20%
Non Dwelling Burglary	129	91	-38	-29%	19%	4%
Theft from Motor Vehicle	102	38	-64	-63%	2%	8%
Theft of Motor Vehicle	22	16	-6	-27%	27%	38%
Total Crime	1341	1001	-340	-25%	26%	24%
Total ASB	745	901	156	21%		

Wiltshire Police are compared against a group of 8 most similar forces. Wiltshire Police have performed better than peers for Violent Crime in the previous 12 month period (Sept 2010 - Aug 2011) and better than peers for All Recorded Crime in the most recent three months (Jun - Aug 2011)

*Total Crime comprises all Crime Groupings listed above and also includes Theft and Handling, Fraud and Forgery, Robbery and Sexual Offences
 ** Detections include both Sanction Detections and Local Resolution

Inspector Lindsey Winter
 Sector Inspector
 Warminster Westbury Tisbury and Mere

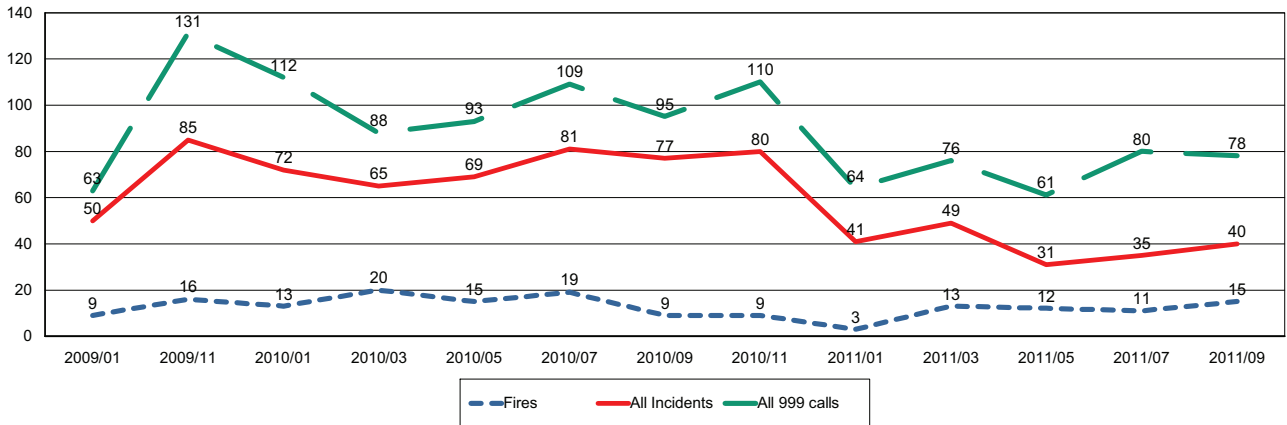
25 October 2011



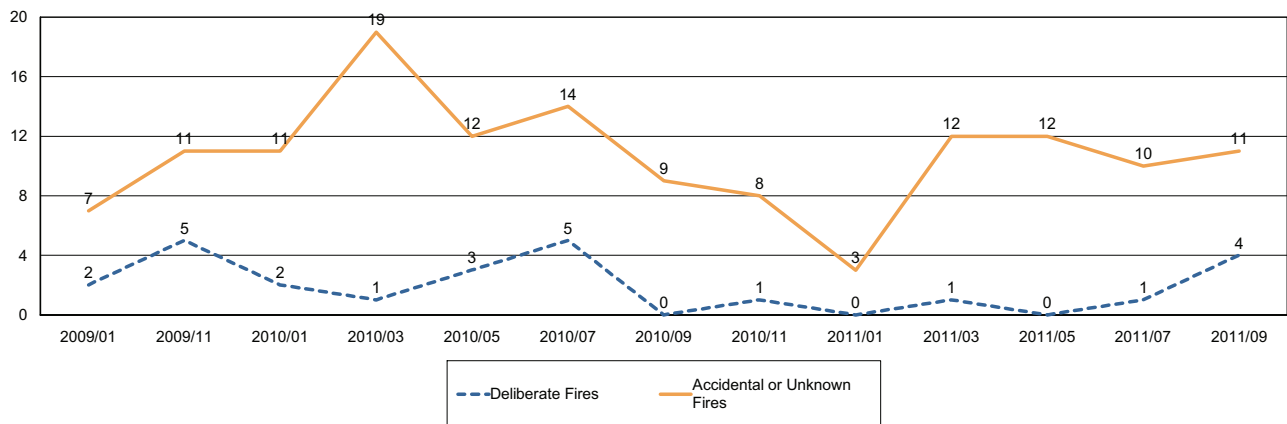
Report for Warminster Area Board

The following is a bi-monthly update of Fire and Rescue Service activity up to and including September 2011. It has been prepared by the Group Manager for the Board's area.

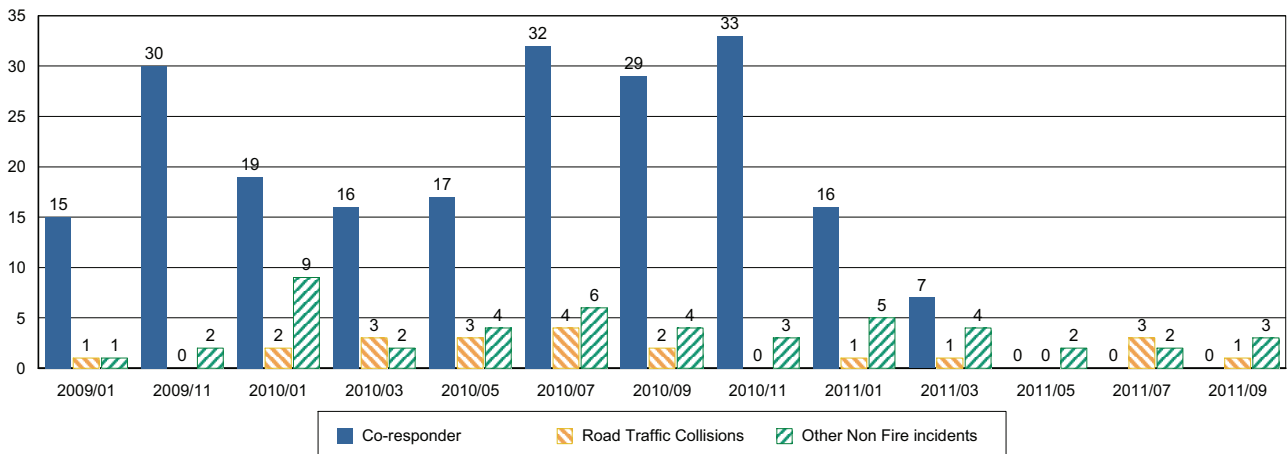
Incidents and Calls



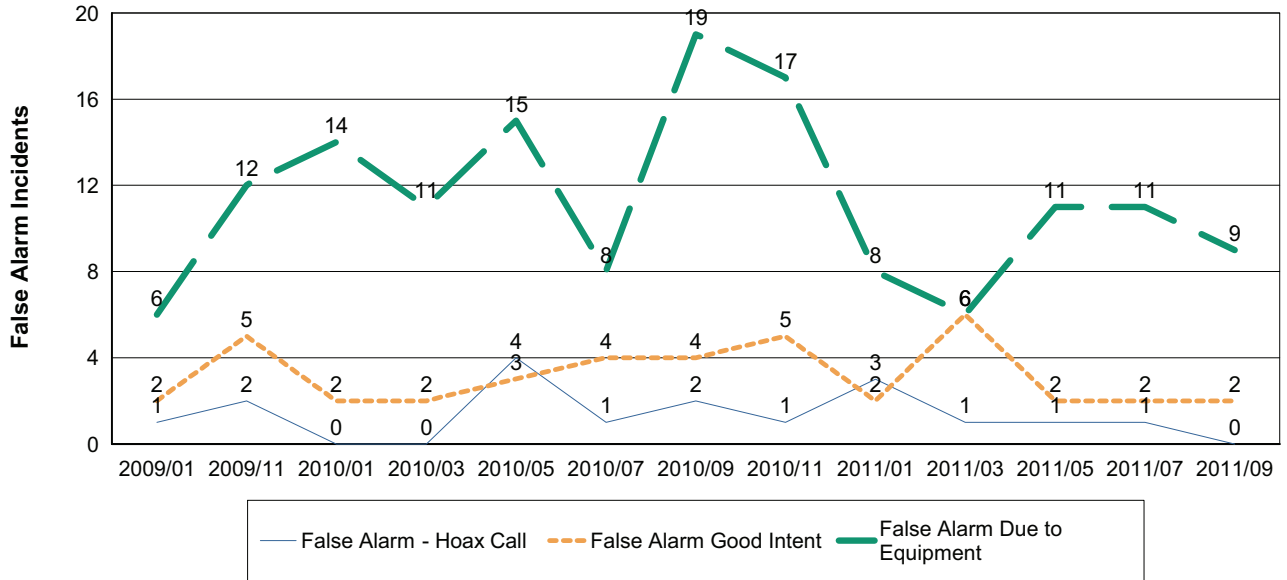
Fires by Cause



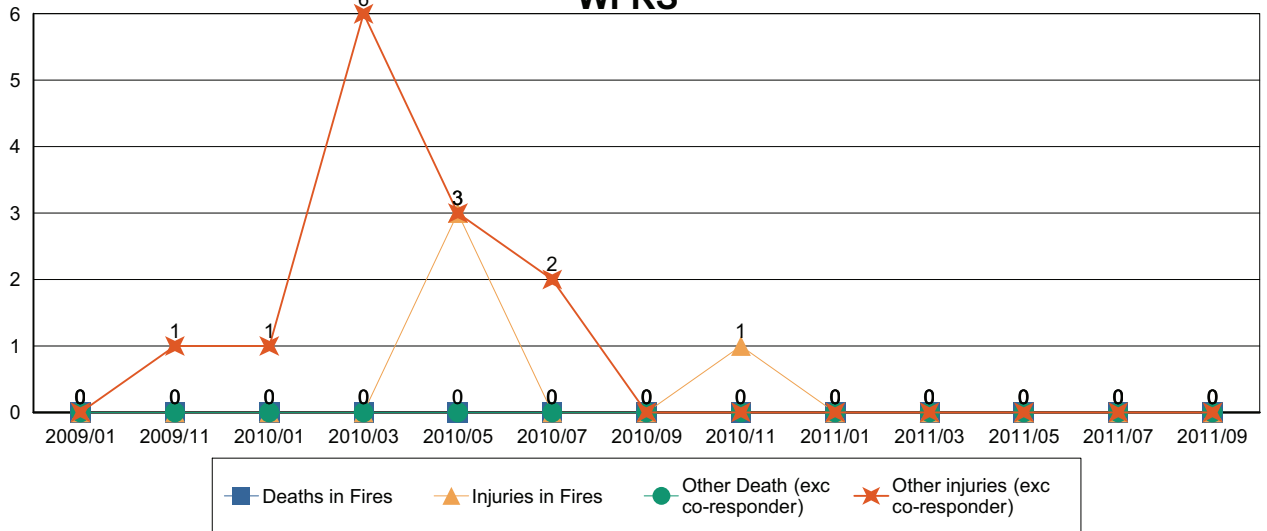
Non-Fire incidents attended by WFRS



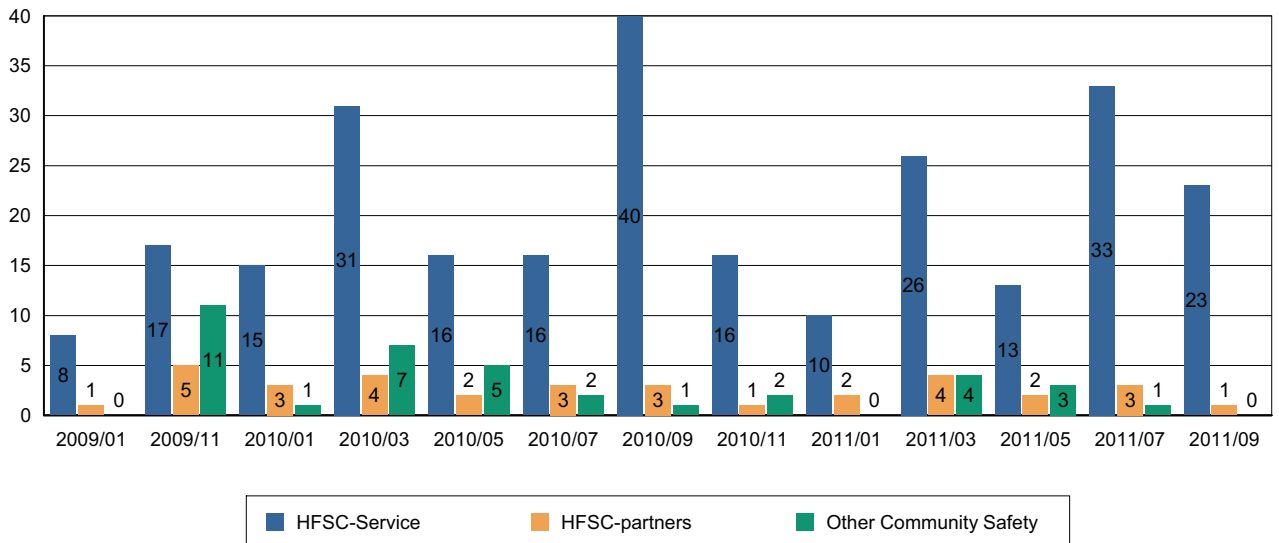
Number of False Alarm Incidents



Death & Injuries in incidents attended by WFRS



Home Fire Safety Checks and other domestic safety



NHS Update – October 2011

Passport to your flu jab

Health professionals in Wiltshire are encouraging people to get their flu vaccination this autumn, with a special reminder to those particularly 'at risk' by way of a new 'Flu Vaccination Passport'. Flu is a highly infectious illness that spreads rapidly through the coughs and sneezes of people who are carrying the virus. If someone is at risk of complications from flu, it's really important they have their annual flu jab.

This year NHS Wiltshire, in partnership with Wiltshire GPs, is making it easy for people to remember to have their jab by providing a health 'Passport', available from GP surgeries. The Passport will help to act as a reminder for people with busy lives to call their GP and arrange to receive valuable protection against flu. Flu symptoms can hit quite suddenly and severely. They usually include fever, chills, headaches and aching muscles and are often accompanied by a cough and sore throat. Because flu is caused by a virus and not bacteria, antibiotics won't treat it.

Anyone can get flu, but it can be more serious for certain people, such as:

- people aged 65 or over
- people who have a serious medical condition
- pregnant women

Individual passports have been designed for each of these 'at risk' groups.

People in these groups are more vulnerable to the effects of seasonal flu (even if they are usually fit and healthy) and it's recognised that they can go on to develop a more serious illness, such as bronchitis and pneumonia, which could result in a stay in hospital. Flu can also make existing medical conditions worse, so it's important people to take up the offer of a vaccination.

Useful information about flu:

Get the jab

The best time of the year to get a flu vaccination is now - the autumn. It's free and it's effective against the latest flu virus strains. Even if someone has already had a flu jab in previous years, they need another one this year to keep immunity up to date. The flu jab may only protect someone for a year, because the viruses that cause flu are always changing. This year's seasonal flu vaccination also includes a vaccine to protect against swine flu. See your GP about the flu jab if you're 65 or over, or if you have any of the following problems (however old you are):

- a serious heart complaint
- a chest complaint or breathing difficulties, including asthma, bronchitis and emphysema
- serious kidney disease
- diabetes
- lowered immunity due to disease or treatment such as steroid medication or cancer treatment
- if you have a problem with your spleen or you have had your spleen removed
- if you have ever had a stroke

Your GP may advise you to have a flu jab if you have serious liver disease, multiple sclerosis (MS) or some other diseases of the nervous system. If you think you may need a flu vaccination,

check with your GP, practice nurse or your local pharmacist. If a nurse visits you regularly, ask about getting your flu vaccination. Most GP surgeries arrange vaccination sessions in the autumn.

Pregnant women

Pregnant women at any stage of pregnancy should have the seasonal flu jab. That's because pregnant women are more prone to complications from flu that can cause serious illness for both mother and baby. If you are pregnant and catch flu, talk to your GP urgently as you may need treatment with antiviral medicine.

The pneumo jab

When you see your GP for a seasonal flu jab, ask whether you also need the 'pneumo jab' to protect you against some forms of pneumococcal infection. It's available free on the NHS to everyone aged 65 or over, and for younger people with some serious medical conditions.

Kids and carers

If you're the parent of a child (over the age of six months) who has a long-term condition such as a serious respiratory or neurological condition, they should have a flu jab. Speak to your GP about your child having a flu vaccination. Your child's condition may get worse if they catch flu. If you're the carer of an elderly or disabled person, make sure they've had their flu jab. As a carer, you could be eligible for a flu jab too. Ask your GP for advice, or go to Carers Direct for information about Flu jabs for carers.

How effective is it?

No vaccine is 100% effective, however, people who have had the flu jab are far less likely to get flu. If you do get flu despite having the jab, it will probably be milder than if you haven't been vaccinated. The flu jab doesn't cause flu as it doesn't contain live viruses. However, you may experience side effects after having the jab, such as a temperature and aching muscles for a couple of days afterwards. Your arm may feel sore at the site where you were injected. More severe reactions are rare.

The flu vaccine only protects against flu, but not other illnesses caused by other viruses, such as the common cold.

Speak to your GP, practice nurse or pharmacist if you have any further questions.

Partner Update for Warminster Area Board

Name of Partner: Warminster & Villages Community Partnership

Date of Area Board Meeting: 10 November 2011

Headlines/Key Successes

- Supported E&T, E&LLL and H&SC Groups by incorporating their Core Funding requirements in overall WVCP Bid and forwarding relevant information on a continuing basis.
- Providing specific support to E&T Group in connection with the 'Warminster in Bloom Project' (see report from E&T group under 'projects'). We have also used our membership of Action for Market Towns to allow community reps to attend the AMT workshop on 'Marketing Your Community' at which delegates were briefed on how to increase footfall of both tourists and local visitors by improving the way what's on offer is promoted.
- We have supported E&T Group's involvement in the Warminster Benchmarking exercise. This measures the economic 'health' of the town using 12 key Performance Indicators so as the number of cars in the car park, footfall, empty shops, business confidence etc. Details are at <http://towns.org.uk/files/Town-Benchmarking-Marketing-WEB.pdf>. The work was done in conjunction with Warminster School and the Warminster & Villages Development Trust and has contributed to the exposure of the Partnership locally.
- Supporting H&SC Group by providing Minutes Secretary (Sheila Thomson from October 2011).
- Supporting CAYPIG through Committee member Chris March working with Sam Shore (Youth Development Coordinator) to progress an initiative to enable young people from surrounding villages to be ferried to and from Warminster, so that they are able to access the activities in the town
- Tim Trounson has resigned from the Partnership Committee and as Chairman of the E&LLL Group (having taken over from Community librarian Richard Violet) ahead of his re-location to Bratton. The WVCP Chairman is approaching the new Community Librarian Sabina Edwards with a view to involving her in Partnership matters, particularly in connection with the E&LLL Group.
- WVCP Committee seeking to recruit a Focal Point from within E&T Group around whom a Group covering Countryside and Environmental matters might be formed in due course.
- On loss of Development Officer at end of June, aligned WVCP approach with that of Wiltshire Council (emphasis now on planning and delivery of projects) and reflected this change in seeking a Coordinator instead of a new Development Officer and an associated re-think on the originally planned Housing & Health consultation event.
- Recruited Debra Leslie (DL) as WVCP Coordinator (from 12 Sep 2011).

- Community Area Plan update: Draft Update Plan and CAPlan Production Schedule produced and circulated for comment/approval by Committee. Associated Risk Analysis being undertaken. Aim is to have these Documents approved for wider circulation at WVCP AGM in early December (scheduled to be held 3rd or 10th Dec in the Library)
- Currently meeting Administrator requirements through combination of elements of Coordinator post (reflected in agreed salary being above budget figure); volunteer Minutes Secretary (Sheila Thomson from May 2011) and WVCP Chairman's efforts.
- Large General Advert re WVCP placed in Warminster Journal. Associated Press release re appointment of DL as Coordinator resulted in a good accompanying article. Both pieces being given wider circulation. As a result of this publicity WVCP contacted by Warminster Area Community Orchard Group and advice given on funding possibilities.
- First Tranche of 2011-12 Core Funding received (remittance dated 8 Sep 2011).

Projects

Economy and Tourism Group Update October 2011

- Warminster in Bloom. This project has the support of the Town Council and we are approaching businesses, schools, churches and pubs and working with the Go Bustards!! groups for support. The aim is to engage the community in horticultural activity that will enhance our environment, especially in 2012 for the Queen's Diamond Jubilee and London 2012 Olympics.
- Action for Market Towns Benchmarking Project. This twelve point project to gauge the economic health of the town is nearing completion.
- We continue to maintain a monthly list of empty businesses, businesses for sale and available empty shops in the town.
- Warminster Business List. This list of Warminster Businesses is kept up to date and is available in the Warminster Information Centre.
- We continue to monitor the street scene, noting any dilapidated buildings and contacting the owners/landlords/authorities as appropriate.
- We clarified the procedure required for the reporting of fly posting

Diary Dates

- 3 December 2011 - WVCP AGM 1100-1200noon in the Library
- 12 Jan 2012 - Community Area Forum, Christchurch Hall timings TBD

Signed: Digby Barker
Date: 24 October 2011

New Power Behind The Pillars

Moves to improve the quality of life in and around Warminster will be the focus of a local organisation, which has recruited someone especially for the job.

Warminster and Villages Community Partnership (WVCP) has appointed Debra Leslie in the new role which will involve updating the community area plan.

The plan highlights the key local issues that affect the daily lives of people who live, work and play in the locality.

Debra, who has lived in the area for eight years, has considerable experience as a senior manager with Shell International, working with a number of the Shell Businesses in a Project Management role.

Debra said, "My husband is currently working abroad and with our children now well settled at school, I have been looking for a way to contribute to the local community by drawing on my business skills and experience.

"Given the wide-ranging nature of the partnership's remit, I feel this is just the opportunity I've been hoping to find."

The community plan, which covers the period 2005 – 2015 is structured around eight key topics known as pillars which include economy, tourism and employment, housing and the built environment.

It also features culture including leisure, recreation, heritage and arts, countryside and land-based issues, transport, access and traffic, education and life-long learning, health and social care and crime community safety.

The topics will be considered from particular perspectives

such as young and older people, the villages and the environment.

The update of the plan will include a review of progress to date on the various issues covered by voluntary and community-based organisations together with local authorities and agencies.

Debra will organise consultation forums and surveys which together with future initiatives for the area, will form the bedrock of an updated plan up to 2025.

She will also focus on raising

the profile of the pillars which have not attracted as much community involvement as others in the past and encourage the role of community groups.

WVCP chairman, Digby Barker said, "A number of community groups relating to the pillars are extremely active and while operating autonomously under the 'umbrella' of the partnership, benefit from its provision of support and encouragement where needed.

"I know Debra is also looking forward to this aspect of her role."



Warminster and Villages Community Partnership (WVCP) co-ordinator Debra Leslie.

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GET INVOLVED AND HELP SHAPE THE FUTURE OF THE WARMINSTER COMMUNITY AREA

Have
your
say!

Link up with
others who share
your interests

Make your skills,
knowledge and
experience count

Be listened
to by 'the
powers
that be'!

Don't just leave your future to others!

The Warminster and Villages Community Partnership (WVCP) is here to help everyone who lives, works or plays in the town and surrounding villages to get together to preserve and improve our quality of life.

The community's views are set out in the Community Area Plan published by WVCP and covering 2005 – 2015.

Local Councils, the Police, the Fire and Rescue Service, the NHS and other official organisations take the Community Plan into account in their own work.

Copies of the Plan are available in the Library and the Warminster Information Centre: it can also be viewed through the Partnership's website at www.communigate.co.uk/wilts/wvcp

Get funds for your
community project

Get explanations

Get things
put right

Work is now starting on a major update of the Plan to take us through to 2025.

Once again, there will be wide-ranging consultations to get people's views on what the new plan should say,

But **NOW's** the time to get involved 'on the ground floor' whether as individuals, businesses or voluntary organisations.

The plan also provides backing for community groups looking to set up their own projects or schemes and to get grants and funding. The Partnership can help with this and with getting new community groups off the ground. Just let us know what you are interested in and we'll see how we can help.

You can make contact and submit ideas and questions using the email form on the website www.communigate.co.uk/wilts/wvcp or contact the Partnership Committee chairman Digby Barker on 01985 219479

It's non-party
political!

It's YOUR
Partnership

It's
free!

COME ON IN – HELP CREATE THE FUTURE **YOU** WANT!

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Partner Update for Warminster Area Board

Name of Parish/Town Council:

Date of Area Board Meeting: 10 November 2011

Headlines/Key Successes

- New pedestrian crossing will be installed at the end of October outside Sambourne School.
- Start of the new Street Pastor Scheme takes place on the 21st October when the first trained volunteers will be on the streets of the Town on Friday evenings.

Projects

- New Bus Shelter to be installed at St Andrews Road following receipt of a grant from the Area Board.

Diary Dates

- The annual outdoor Remembrance Day service will take place at Warminster Memorial in Portway at 3pm on Sunday 13th November. All welcome.
- Local Election on 24th November takes place to fill the current Councillor vacancy. Voting at Dewey House. 7am – 10pm.
- Warminster Civic Centre will be open following its refurbishment on the 21st November.
- Christmas Lights switch on Friday 25th November in Warminster High Street. 7pm.

Date: 10th October 2011
Heather Abernathie

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Partner Update for Warminster Area Board

Name of Parish/Town Council: Upper Deverills Parish Council

Date of Area Board Meeting: 10 November 2011

Headlines/Key Successes

- Co-option of New Councillor Avril Cousens

Projects

- Flood Plan
- Parish Plan

Diary Dates

- Pantomime January 2012
- Full Council meeting 9th November 2011

Signed: Sarah Jeffries MILCM Parish Clerk

Date: 26 October 2011

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Partner Update for Warminster Area Board

Name of Parish/Town Council: Maiden Bradley with Yarnfield

Date of Area Board Meeting: 10 November 2011

Projects

- Parish Plan
- Beacon for the Queens Jubilee at Long Knoll
- Community Speed watch

Diary Dates

- Next Full Parish Council meeting 8th November 2011

Signed: Sarah Jeffries MILCM Parish Clerk

Date: 26 October 2011

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Partner Update for Warminster Area Board

Name of Parish/Town Council: Horningsham Parish Council

Date of Area Board Meeting: 10 November 2011

Projects

- Play area at the Village Hall
- Initial Response plan

Diary Dates

- Next Full Council meeting 1st December 2011

Signed: Sarah Jeffries MILCM Parish Clerk

Date: 26 October 2011

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Warminster Area Board Issues Report for 10 November 2011

New issues in progress:

1. Highbury Park Road

Highbury Park Road, Warminster, has a pair of bends in it. People sometimes mistakenly take a wrong turning into the cul-de-sac portion, because it is not marked as a side road.

Chair of Board discussed with Community Area Transport Group and work is being undertaken to resolve the problem.

2. Codford St Peter

There is an overgrown hedge which narrows the pavement. Highways engineers and the Parish Clerk are in contact with the owners to try to work out how best to safely cut back the hedge.

3. Folly Lane

New signage requested due to increase in numbers using the Lane to go to the Rugby Club. Highways engineers are looking at options and will bring these to the Community Area Transport Group (CATG) meeting.

4. Portway

Some vehicles are mounting the pavement. Discussed at CATG and a potential solution is to erect temporary bollards and check how well these work. Highways officers to check feasibility.

Ongoing issues:

1. Graffiti on trees – Dorothy Walk

This has been passed to the Street scene team who are investigating.

2. Broadway footpath

The Broadway estate has a number of footpaths passing through it. When the estate was finished West Wilts adopted all the footpaths (and thus took on the maintenance and weed clearance) except for the final twenty yards or so. Each side of this last section of the path network there are bungalows occupied by elderly people who find it difficult to tackle the problems as each year the path gets obstructed by waist high weeds and nettles and it becomes virtually impassable. In the past the Warminster Environmental Pride Team (WEPTS) community group have cleared the weeds but this is not the long term solution.

This has been discussed at CATG (11.10.11) and Highways officers are looking into the ownership of the footpaths including this section.

3. Grovelands / Victoria Road junction

This is part of the ongoing Parking Review. The proposed waiting restriction changes at the Grovelands Way junction will be formally advertised on the 28 October for a period of 21 days. If no objections are received it is likely the lines will be implemented early in the New Year.

Resolved issues since the last Board meeting on 22 September

1. Plants Green footpath

This is an un-adopted footpath which regularly becomes overgrown. It has been discussed at the CATG meeting and officers are looking into this.

Residents have now undertaken to clear the footway as the path is un-adopted.

2. Overgrown woodland in Codford

Project referred to Community Payback scheme.

3. Pigeons in Town Hall

Wiltshire Council is in touch with new owners and the street is cleaned every day.

Community Speedwatch

A number of areas have been referred to the Community Speed Watch scheme and these include: Horningsham, Sutton Veny, Longbridge Deverill and Hisomley.

Report Author: Jacqui Abbott, Community Area Manager

Jacqui.abbott@wiltshire.gov.uk

07771 844 530

Wiltshire Council

Warminster Area Board

10 November 2011

Agreement of Community Area Transport Group Budget Allocation Proposals

1. Purpose of the Report

1.1. To agree the budget allocation proposals from the Community Area Transport Group for the Warminster Community Area.

2. Background

2.1. Funding for local road schemes for 2011/12 is to be allocated by area boards through Community Area Transport Groups (CATGs).

2.2. The Warminster CATG met 11 October 2011 to consider the budget for the priority projects as agreed by the Area Board on 22 September 2011.

2.3. The CATG confirmed its commitment to the two prioritised projects (Chitterne traffic calming and Imber Road) and considered the budget for new projects put forward.

3. 2011 / 12 Budget allocation and expenditure

3.1. Previously agreed priority projects are:

Priority 1) Chitterne Traffic Calming (carried over from 2010/11)

There has been an overspend of £1291.72.

Chitterne PC have put in an extra £2,200.

An additional £300 will be required from CATG funding.

Priority 2) Copheap Lane (combined with Imber Road) – pedestrian crossing and traffic calming.

The Warminster Board had put a bid into the Substantive Scheme but the bid was not successful. This is because it did not meet the criteria in that the scheme could be done in stages and CATG could have funded the whole amount if it had received top priority. Therefore it was deemed not eligible.

Martin Rose presented to the CATG meeting a revised estimate for the Copheap Lane project, for which the estimated cost is £23,500.

There is an option to start the work in the early 2012 and span over to April, therefore some of the funding could come out of the 2012/13 budget.

To date, the following has been allocated and agreed for the project:

£10k allocated from CATG and approved by the Area Board

£5k allocated from the Warminster Town Council

The CATG agreed that it would be sensible to commission the work in February and use £10k of 2011/12 funding as previously agreed.

To bring the project to completion, the CATG recommends that £8,500 to £10,000 be allocated from the 2012/13 CATG budget.

If there is any budget unspent by the end of this financial year, CATG recommends that this is used towards the Copheap Lane project.

3.2. The CATG discussed new projects that had been put forward and recommends the following projects are undertaken:

Chins Court signage £350

Improved signage would mean that the public knew about the Car Park at the rear of Chins Court.

Elm Hill / Portway trial pits £300

Before work is undertaken at Elm Hill / Portway, trial pits will need to be dug to check the viability of the project.

3.3. Projects given a lower priority will remain on the list and will be considered next financial year.

4. Summary of 2011/12 budget allocation and expenditure (these figures include the expenditure recommended in this report).

Budget 2011/12	£30,451	
<i>Budget changes:</i>		
<i>Chitterne Parish Council contribution to works</i>	£2,200.00	
Revised budget	£32,651	

Spend 2011/12:		
Imber Rd/Copheap Lane, Warminster	£750.00	Pedestrian Count - Imber Rd Warminster
Imber Rd/Copheap Lane, Warminster	£1,838.90	Mouchel - Topo Survey Warminster Imber Road (TF6/3)
Chitterne (traffic management)	£1,530.00	JACS Gates for Chitterne.
Chitterne (traffic management)	£11,961.72	Ringway Order (overspend of £1291.72)
Imber Road Pedestrian improvements	£10,000.00	Town Council to provide additional £5k. Remainder of up to £10k to be top sliced from 2012-13 CATG allocation. Implement Feb 2012
Chinns Court Car Park Signs	£350.00	
Trial Pits Elm Hill / Copheap Lane	£300.00	
Budget remaining 2011/12	£5,920.38	

5. Recommendations

The CATG recommends that the Warminster Area Board:

- a) Agrees for an extra £300 from the 2011/12 budget to be allocated towards the Copheap Lane project.
- b) Agrees that any unspent budget from 2011/12 is allocated to the Copheap Lane project.
- c) Allocates £8,500 - £10,000 from the 2012/13 budget towards the Copheap Lane project.
- d) Agrees £350 towards the signage for Chins Court.
- e) Agrees £300 towards the Elm Hill / Portway trial pits.

Report Sponsor & Chair of CATG: Cllr. Andrew Davis
 Report Author: Jacqui Abbott, Community Area Manager
 Tel No: 07771 844 530
 E-Mail: jacqui.abbott@wiltshire.gov.uk

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Wiltshire Council

Warminster Area Board

10 November 2011

Request for Youth Funding from Warminster Villages and Community Partnership

Purpose of the Report

To ask the area board to approve the allocation of funds to support a pilot transport project proposed by Warminster & Villages Community Partnership.

Background to funding allocation

At full council on 23 February 2010, the Leader, Jane Scott, announced that it was intended to allocate approximately £100,000 across the 18 area boards to allow for additional grant by each area board, specifically for children and young person's projects or activities.

Councillor Scott identified that the budget consultation carried out via Area Boards and Peoples Voice, had in each case, placed youth activities at the top of their priorities. Within that consultation and also following discussion with youth representatives, the need for transport for this group had consistently appeared at the top of their concerns.

The Warminster Area Board has been allocated £4,045 for young people's activities in the community area. How this money is allocated is at the discretion of the area board.

Background to proposed pilot youth transport project

Surveys of young people have shown a need for transport to enable them to access facilities such as the Youth Development Centre and Warminster Skate Park. The findings of this research, carried out by CAYPIG members, has been previously presented to the Warminster & Villages Community Partnership

More recent research has involved Youth Development Workers 'riding the Kingdown school buses', through the support of Wiltshire Council Passenger Transport unit and Kingdown School. Different outlying areas and villages have been targeted on a weekly basis, so that a wider range of young people could be engaged with. This research has confirmed the need for improved transport.

What is the project?

Following consultation with the Warminster & Villages Community Partnership and council officers, a pilot transport scheme is being proposed that will enable young people to be transported into Warminster up to three times weekly.

This scheme which is being jointly co-ordinated by Sam Shore, Youth Development Co-ordinator for Warminster, and Chris March, Warminster & Villages Community Partnership. This will involve a minibuss taxi from a local provider, along with Codford's MPV people carrier, picking up young people from certain villages such as Codford, Chitterne, Sutton Veny and Heytesbury and outlying areas, at pre-set times and days during the week, which will be rotated to ensure as equitable as possible accessibility. Local taxi companies have been consulted with and negotiations have taken place to ensure set fares are given. Wiltshire Council approved companies used for its daily schools transport contracts have been approached, as it is essential that drivers are fully CRB checked.

Full Risk assessments will be in place and letters to parents informing them if they are using the scheme to attend the Youth Centre that we cannot guarantee that they will stay for the full evening as we cannot force young people to stay if they abuse the service and miss their transport back parents will be contacted. We will have a register of who will be in what taxis at what times and days; that way if there are any issues, such as Young People missing their transport home, we can contact parents if needed.

What is the project's timescale?

To start as soon as funding is approved and run for a period of one year

How many young people will benefit from this project?

All young people within the Warminster community area and rural parishes will benefit.

Total Cost of the Project

We are seeking £4,045 for a trial period of One Year. This will ensure the project is more sustainable and has a bigger outcome. We recommend that the area board request regular updates on the progress of this funding

Have you had any other funding towards the project? If so from whom? (inc Wiltshire council) - None.

Does your organisation have a bank account? Yes

What are the benefits of the projects?

The proposal promotes the participation and involvement of young people in local decision making process. This initiative aims to promote equality of opportunity to encourage young people to voice needs and express views so

that the area board can strengthen its work to promote equal life chances for all. Additionally, the proposal supports the Council's commitment to provide customer focused services.

How will you know if your project has been successful?

The pilot scheme will ascertain the use and need for this service to young people and on completion of a one Year trial period, plans will be developed to ensure this can be a sustainable project to benefit young people into the future. This will of course require substantial funding and community support. This has been presented to the Warminster & Villages Community Partnership who is in full support of this project and hopes to help with the development of a community based transport scheme in the future.

This overall success of this pilot will be determined by the numbers of young people using the transport; numbers attending the youth centre events; feedback from the young people about the success of the scheme; media coverage of the project.

What will happen to your project if your proposal is not supported?

The project will not go ahead and Young people from rural villages will continue to feel isolated and will miss out on developmental opportunities within their community area.

Report Author:

Sam shore on behalf of CAYPIG and Chris March on behalf of Warminster & Villages Community Partnership

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Wiltshire Council

Warminster Area Board

10 November 2011

**Warminster & Villages Community Partnership (WVCP) Claim for Core Funding
(tranche 2) 2011/2012**

1. Purpose of the Report

- 1.1. To seek the Boards approval to the release of the 2nd and final tranche of core funding to WVCP covering the financial year 2011/12.

2. Background

- 2.1. Officers are required to provide recommendations in a report, however the decision to support the Community Area Partnership and to what level is made by Wiltshire Councillors on this Area Board.
- 2.2. There will be 2 tranches of funding to Community Area Partnerships during 20011/12 (up to 50% of their total projected costs in each tranche).
- 2.3. Warminster Area Board has been allocated a 2011/2012 budget of £47,714 for community grants, Community Area Partnership core funding and councillor led initiatives.
- 2.4. Community Area Partnerships have been invited to apply for up to 20% of the area board budget. 20% of the Warminster Area Board budget 2011/12 is £9,543.

3. Main Considerations

- 3.1. All Partnerships funded by Area Boards are required to sign a Community Area Partnership Agreement (CAPA), which will be countersigned by the Chair of the Area Board. The Chair of WVCP has signed this agreement.
- 3.2. In order to show how the Community Area Partnership aims to meet the commitments set out in the CAPA, WVCP are required to complete a work plan. This work plan has been reviewed and endorsed by Wiltshire Council's Community Partnership Development Officer as a workable document (appendix 1: CAP Work plan 2011/12).
- 3.3. WVCP were awarded £4,752.50 first tranche funding at the 19 May 2011 Area Board where it was agreed that the 2nd and final tranche could be

requested at the November 2011 Board when evidence was received of how the first tranche has been spent. This evidence, which corresponds to CAP Work Plan commitments at Appendix 1, is detailed in section 5 of this report.

- 3.4. Warminster & Villages Community Partnership submitted a 2011/12 claim for £9,505 total core costs and 50% of this has already been awarded and paid. The area board can therefore award up to £4,752.50 at this meeting.

4. Implications

4.1. Environmental Impact of the Proposals

- 4.1.2 The Community Area Partnership contributes to the continuance and improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon individual projects.

4.2. Financial Implications

- 4.2.1 Core costs awarded to the Community Area Partnership must fall within the Area Boards budget allocated to the Warminster Area Board.

4.3. Legal Implications

- 4.3.1 There are no specific Legal implications related to this report.

4.4. HR Implications

- 4.4.1 There are no specific HR implications related to this report.

4.5. Equality and Diversity Implications

- 4.5.1 Community Area Partnerships have agreed to the terms of the Community Area Partnership Agreement, which requires them to be fully inclusive. Membership of WVCP is open to anyone with an interest in the community area.

5. Evidence against Workplan commitments

Applicant	Condition set at 19 May, 2011 Area Board meeting	Final tranche Funding requested
'Warminster & Villages Community Partnership (WVCP)	Decision: 4. To consider the release of the 2 nd tranche at the November Area Board meeting providing that the conditions set by the Partnership Development Officer and agreed by the Board have been met.	£4,752.50

5.1. WVCP have made the following responses to their work plan commitments as set out below.

i. To provide a list of the community groups that have been fostered and supported (as per Workplan commitment: Partnership Development)

Supported Economy and Tourism (E&T), Education and Life Long Learning (E&LLL) and Health and Social Care (H&SC) Groups by incorporating their Core Funding requirements in overall WVCP Bid and forwarding relevant information on a continuing basis.

Providing specific support to E&T Group in connection with the 'Warminster in Bloom Project'.

Supporting H&SC Group by providing Minutes Secretary (Sheila Thomson from October 2011).

Tim Trounson has resigned from the Partnership Committee and as Chairman of the E&LLL Group (having taken over from Community librarian Richard Violet) ahead of his re-location to Bratton. The WVCP Chairman is approaching the new Community Librarian Sabina Edwards with a view to involving her in Partnership matters, particularly in connection with the E&LLL Group.

WVCP Committee seeking to recruit a Focal Point from within E&T Group around whom a Group covering Countryside and Environmental matters might be formed in due course.

Large General Advert re WVCP placed in Warminster Journal. Associated Press release re appointment of DL as Coordinator resulted in a good accompanying article. Both pieces have been given wider circulation. As a result of this publicity WVCP was contacted by Warminster Area Community Orchard Group and advice given on funding possibilities.

Chris March from the Partnership will be working with Sam Shore (Youth Development Coordinator) to progress an initiative to enable young people from surrounding villages to be ferried to and from Warminster, so that they are able to access the activities in the town.

ii. To have carried out the planned Health and Housing Consultation and to be working towards developing 'model' practice for future consultations (as per Workplan commitment: Consultation)

The work and effort that was to go into the Health and Housing consultation will be put into a joint meeting with Warminster Area Board taking place on 12 January 2012. This will be a consultation event based upon the latest statistics for the area published as the area Joint Strategic Assessment. The event will be used to establish priorities for both the work of the area board and for community planning.

iii. To have engaged the services of a Partnership Administrator (as per Workplan commitment: Communication)

On loss of the Development Officer at end of June, aligned WVCP's approach with that of Wiltshire Council (emphasis now on planning and delivery of projects) and reflected this change in seeking a Coordinator instead of a new

Development Officer and an associated re-think on the originally planned Housing & Health consultation event.
Recruited Debra Leslie as WVCP Coordinator (from 12 Sep 2011)
Currently meeting Administrator requirements through combination of elements of Coordinator post (reflected in agreed salary being above budget figure); volunteer Minutes Secretary (Sheila Thomson from May 2011) and WVCP Chairman's efforts.

iv. To have begun to re-establish a quarterly newsletter promoting activities and news from WVCP (as per Workplan commitment: Communication)

Regarding this criteria, WVCP is hoping to get the existing groups to place Adverts & Articles in the Press by offering them WVCP support. The Coordinator's priority in this area is to update the Website on a rolling basis: her overall top priority is the review of progress against the Community Area Plan ('The Gap Analysis') as part of the Update.

v. To provide a 6-month report at the 10th November area board meeting detailing the activities of WVCP over the first half of 2011/12

Attached as Appendix 2.

6. Recommendation

Following consultation with the Community Partnership Development Officer, it is recommended that the area board:

- agree to the release of the 2nd and final tranche funding as long as Board Members are satisfied that WVCP's work plan commitments as detailed in this report are being met

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Appendices:

Appendix 1 CAP Work plan 2011/12
Appendix 2 CAP 6-month report on activities

Warminster & Villages Community Area Partnership

Annual Workplan 2011/12

In order to show how the community area partnership aims to meet the commitments set out in the Community Area Partnership Agreement 2010/11, please complete the form below.

CAPA commitments	Proposed initiatives and activities	WVCP Response
<p>Partnership Development <i>“To establish and maintain a Partnership, Steering Group and Thematic Groups, as necessary”</i></p>	<p>Please tell us about your Steering Group or Management Committee, how it is appointed and who serves upon it?</p> <p>Give details of any theme groups within the CAP.</p> <p>Please explain how your CAP is supported – do you have an administrator/agent/project officer and if so, how are they engaged?</p> <p>Are you affiliated to WfCAP and do you attend WfCAP meetings and events?</p> <p>Please indicate how you intend to maintain and develop the CAP over the next 12 months.</p>	<p>The Committee is elected at the AGM and comprises citizens & councillors from the Town & Villages. We welcome attendance from the Official Services.</p> <p>We currently have 3 active Pillar Groups (Economy & Tourism, Health & Social Care; and Education & Life-long learning (‘L4W’ for short)). We are looking to identify ‘focal points’ willing to help form groups covering the 5 other Quality of Life topics although Crime & Community Protection is already well-covered by NHW and the NTG meetings.</p> <p>We engaged a Development Officer in Dec 2010: Ginny Anderson is formally employed through the Warminster & Villages Development Trust as this is a legal entity.</p> <p>Yes. We attend when a representative is able to & copy WVCP in on appropriate correspondence. One of our members is WFCAP Treasurer.</p> <p>Our priorities are to maintain a fit for purpose Community Plan ; to foster and support community groups with aims & objectives that are consistent with those of the Partnership (e.g. Friends of Warminster Park); and to work with the Official Services including contributing to the Area Board.</p>

Please post your Annual Workplan and Claim Form for running costs to:

Andrew Jack, Communities, Libraries, Heritage & Arts, Wiltshire Council, County Hall, Trowbridge BA14 8JN

<p>Accountability <i>"To be open to and inclusive of the wider community and to account to and seek affirmation from the wider community for its actions, activities and forward plans on an annual basis."</i></p>	<p>Please explain how you will account to the community during the year?</p> <p>How will you promote your work and engage people?</p> <p>Can you show that you have the support of the local community?</p>	<p>We hold an AGM followed by an open forum which is advertised in good time and to which a detailed report from the Committee is submitted.</p> <p>We plan to run a consultation event on the issues surrounding Housing & Health ('Housing as a foundation for Health') – this is a priority task for the Development Officer. We plan to use the lessons learned from the organisation and running of that event to establish a 'model' which can be applied to other Pillars/Themes. We are budgeting for quarterly notices to be published in the local paper on behalf of the Partnership as a whole and each of the 3 main Pillar groups.</p> <p>Not really, except in the sense of there being no evidence of objections to the aims or activities of the Partnership: we actively participate in the Area Board meetings as often as possible and have had no adverse comments as a result. Those members of the community who are active in the 3 Pillar groups are naturally supportive of the Partnership Committee's efforts on their behalf.</p>
<p>Communication <i>"To engage and communicate systematically with all sections of the community and to maintain a contacts register of key organisations and volunteers."</i></p>	<p>Please explain how you communicate with the wider community, promote your work and encourage participation in the activities of the CAP.</p>	<p>When we had Administrative support we were able to publish a quarterly Newsletter and we are bidding for funds to allow us to re-engage such support. We have display boards and material which we use at Community events whenever we have volunteers available. We have accepted invitations to talk about the Partnership to other organisations (e.g. Friends of the Athenaeum). Committee and Pillar Group members take the opportunity to explain about the Partnership and how it can help whenever possible.</p>

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	How many organisations are affiliated to the CAP and how many names are on your communications database?	The issue of membership & affiliation is one with which the Committee have been wrestling for some time, there being a range of views on the subject which have yet to be reconciled. We invite the Town Council to nominate a representative on the Committee and explored the idea of inviting a representative from each of 3 clusters of Villages but without success. The Area Board has itself nominated a Councillor to sit on the Committee. Many of the Committee members are also active in other local organisations. A refresh of our database – and the subsequent maintenance of it - is one of the activities which we need an Administrator to undertake.
Consultation <i>"To consult widely on a range of socio-economic issues including the holding of public engagement events and activities."</i>	Please explain how you intend to consult the community in the coming year. Will this be through surveys, public meetings, on-line questionnaires, etc? Will this work be towards an updated community plan? Are there any topics / issues arising of community concern that your CAP would like to consult on e.g. community campuses?	We plan to run a consultation event on the issues surrounding Housing & Health and this is a priority task for our Development Officer to whom we are looking for advice on how best to organise and run it. We plan to use the lessons learned from the organisation and running of that event to establish a 'model' which can be applied to other Pillars/Themes.
Community Planning <i>"To prepare and regularly review a community plan that takes into account major issues affecting the area and to develop an action plan and identify projects to address these issues. This will be done in consultation with the wider local community, in order that it properly represents their concerns and aspirations".</i>	Please explain how you intend to develop, review or implement your community plan over the next 12 months. What activities will you undertake in order to consult with local people? How will you ensure this is representative of the whole population locally?	The Plan as published covers the period 2005 –2015. The way ahead on updating the Community Plan is to be decided in the light of the 'Housing & Health' event mentioned above and the report previously prepared by Community First identifying some of the options in terms of methodology / procedures. During the Pilot phase of the Area Board we responded to its highlighting of particular issues by extracting relevant material from the Community Plan, obtained updates against its aims & aspirations and presented the results to the Board. We still see this as one way in which we can achieve some sort of 'rolling update' to the Plan but it depends on the Area Board's programme.

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<p>Local action <i>"To champion local issues and help with the planning and delivery of priority projects, including fundraising and community volunteering where appropriate."</i></p>	<p>Please tell us about your plans to encourage local action to address the community plan priorities.</p> <p>What do you expect to achieve during the year ahead?</p> <p>How will you secure funding for these projects?</p>	<p>We foster & support the 3 main Pillar groups and encourage the formation of others. We draw the attention of community groups to the Plan at every opportunity particularly where they are applying for funding.</p> <p>A consultation event to act as a pilot for others which can then be run to provide inputs to a refresh/update of the Plan. The E&T Pillar Group plans to run a 'Warminster in Bloom' project as well as to develop further its successful 'Buy Local' initiative. The Health & Social care group will continue to provide a forum for consideration of appropriate activities especially in regard to the NHS changes and identify further worthwhile projects. The recruitment of an Administrator will be important to the achievement of these aims.</p> <p>We will take advice from local people such as Cllr Pip Ridout, from WFCAP, and the Charities Aid Foundation etc on appropriate sources of funding.</p>
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Please post your Annual Workplan and Claim Form for running costs to:

Andrew Jack, Communities, Libraries, Heritage & Arts, Wiltshire Council, County Hall, Trowbridge BA14 8JN

Progress against WVCP Reporting requirements set by Area Board as condition for release of 2nd Tranche of 2011-12 Core Funding in November.

Provide a list of the community groups that have been fostered and supported (as per Workplan commitment: Partnership Development)

Have carried out the planned Health and Housing Consultation and to be working towards developing 'model' practice for future consultations (as per Workplan commitment: Consultation)

Have engaged the services of a Partnership Administrator (as per Workplan commitment: Communication)

Have begun to re-establish a quarterly newsletter promoting activities and news from WVCP (as per Workplan commitment: Communication)

Provide a 6-month report at the 10th November area board meeting detailing the activities of WVCP over the first half of 2011/12.

Progress to Date:

1. Supported E&T, E&LLL and H&SC Groups by incorporating their Core Funding requirements in overall WVCP Bid and forwarding relevant information on a continuing basis.
2. Providing specific support to E&T Group in connection with the 'Warminster in Bloom Project' (see report from E&T group at Annex).
3. Supporting H&SC Group by providing Minutes Secretary (Sheila Thomson from October 2011).
4. Tim Trounson has resigned from the Partnership Committee and as Chairman of the E&LLL Group (having taken over from Community librarian Richard Violet) ahead of his re-location to Bratton. The WVCP Chairman is approaching the new Community Librarian Sabina Edwards with a view to involving her in Partnership matters, particularly in connection with the E&LLL Group.
5. WVCP Committee seeking to recruit a Focal Point from within E&T Group around whom a Group covering Countryside and Environmental matters might be formed in due course.
6. On loss of Development Officer at end of June, aligned WVCP approach with that of Wiltshire Council (emphasis now on planning and delivery of projects) and reflected this change in seeking a Coordinator instead of a new Development Officer and an associated re-think on the originally planned Housing & Health consultation event.
7. Recruited Debra Leslie (DL) as WVCP Coordinator (from 12 Sep 2011).

8. Community Area Plan update: Draft Update Plan and CAPlan Production Schedule produced and circulated for comment/approval by Committee. Associated Risk Analysis being undertaken. Aim is to have these Documents approved for wider circulation at WVCP AGM in early December (scheduled to be held 3rd or 10th Dec in the Library)
9. Currently meeting Administrator requirements through combination of elements of Coordinator post (reflected in agreed salary being above budget figure); volunteer Minutes Secretary (Sheila Thomson from May 2011) and WVCP Chairman's efforts.
10. Large General Advert re WVCP placed in Warminster Journal. Associated Press release re appointment of DL as Coordinator resulted in a good accompanying article. Both pieces being given wider circulation. As a result of this publicity WVCP contacted by Warminster Area Community Orchard Group and advice given on funding possibilities.
11. First Tranche of 2011-12 Core Funding received (remittance dated 8th Sep 2011).
12. Note: WAB Manager included in all significant WVCP circulations including reports received from WVCP Groups.

ANNEX: Economy and Tourism Group Update October 2011

Specific activity during the last six months:

1. Warminster in Bloom. This project has the support of the Town Council and we are approaching businesses, schools, churches and pubs and working with the Go Bustards!! groups for support. The aim is to engage the community in horticultural activity that will enhance our environment, especially in 2012 for the Queen's Diamond Jubilee and London 2012 Olympics.
2. Action for Market Towns Benchmarking Project. This twelve point project to gauge the economic health of the town is nearing completion.
3. We continue to maintain a monthly list of empty businesses, businesses for sale and available empty shops in the town.
4. Warminster Business List. This list of Warminster Businesses is kept up to date and is available in the Warminster Information Centre.
5. We continue to monitor the street scene, noting any dilapidated buildings and contacting the owners/landlords/authorities as appropriate.
6. We clarified the procedure required for the reporting of fly posting.

Warminster Area Board - Forward Plan

Please note: This is a working document which is subject to change due to availability of relevant officers/partners and relevant timescales.

Date	Cabinet Member Attending	Location	Agenda Theme and Items
8 March 2012	Jane Scott Leader	Warminster Assembly Rooms	What is happening at Wiltshire Council? Budget – outcome of the Council February budget meeting and what it will mean for the Warminster area

Chairman:

Community Area Manager:

Democratic Services Officer:

Service Director:

Councillor Andrew Davis (andrew.davis@wiltshire.gov.uk)

Jacqui Abbott (jacqui.abbott@wiltshire.gov.uk)

Marie Gondlach (marie.gondlach@wiltshire.gov.uk)

Barry Pirie (barry.pirie@wiltshire.gov.uk)

Last Updated: 28 October 2011

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